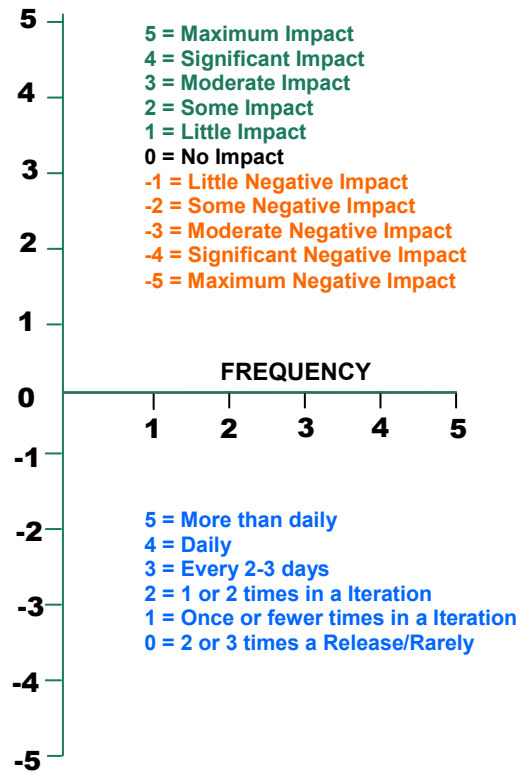


Retrospective Technique

1. Draw a large grid on the whiteboard or a flip chart-papered wall.
2. The team writes sticky notes about the events, impediments, and achievements/wins that occurred during the iteration.
3. Team members write sticky notes to include as many events as they can remember.
4. Team members post their sticky notes on the grid according to the frequency of the event and its impact on the team.
5. Let each team member devise his or her own concept of relative impact, or, if time allows, hold a brief team discussion to define “maximum impact” vs. “moderate” or “little”.
6. When all the notes have been posted, review the overall story. Start by reading the notes in the top, right-hand cell first then work across and down, focusing on impact first and frequency second.
7. As a group, discuss commonalities or patterns. Refer to the grid as you shift into a discussion of the insights gained by telling the story of the iteration.
8. Select the top 2-5 most frequently impeding events and discuss how the team might take corrective action.

IMPACT



REFERENCE:

- <http://www.futureworksconsulting.com/blog/2007/04/27/frim-another-way-to-gather-data/>